



Guidance notes for completing

Notice of Civil Partnership (Form 1CP)

The Notice should be completed by one of the parties to the civil partnership. If you are the party completing the Notice your full name must go at the top of the notice after “*I, the below named*”.

You will then need to select if you are wishing to be registered under the authority of a 3 months Registrar General’s licence or a Registrar General’s extraordinary licence (*please see guidance notes about the Registrar General’s extraordinary licence if you are unsure*).

You will then need to complete the table.

Name & Surname and Date of Birth

Please each use your full name and your date of birth.

Marital/Civil Partnership status

Your marital/civil partnership status must be entered as one of the following:

<u>Marital Status:</u>	<u>Meaning:</u>
Single	<i>a party who has not previously been married or been a party to a civil partnership</i>
Widower	<i>a male who has been married but whose previous spouse has died</i>
Widow	<i>a female who has been married but whose previous spouse has died</i>
Surviving Civil Partner	<i>a person whose previous civil partner has died</i>
Previous Marriage Dissolved	<i>a person who has been married but is now legally divorced</i>
Previous Civil Partnership Dissolved	<i>a person who has been in a civil partnership but is now legally dissolved</i>
Previous Marriage Annulled	<i>a person who has been married but the marriage was void</i>
Previous Civil Partnership Annulled	<i>a person who has been in a civil partnership but the civil partnership was void</i>

Occupation

Please each detail your current occupation. If you are currently unemployed please state “unemployed”.

Period of Residence

Please state how long you have been resident in the Falkland Islands. If it is more than one month you may state “more than one month”. Please note that the Registrar General is only able to grant a Civil Partnership Licence if both parties to the civil partnership have been resident in the Falkland Islands for at least seven days at the time of completing the Notice.

Nationality & Place of Residence

This doesn’t have to be an exact address. It could be “Stanley, Falkland Islands” or “Falkland Islands”. Please note that the Registrar General is only able to grant a Civil Partnership Licence if both parties to the civil partnership are resident in the Falkland Islands.

Date, Time & Place of Intended Civil Partnership

Before completing this part of the Notice, please check the availability of your intended venue and that the person whom you wish to register your civil partnership is also available. If you are intending for your civil partnership to be registered by the Registrar General, or a Registrar, please direct your enquiry to registryenquiries@townhall.gov.fk or ‘phone (+500) 27271

Declaration

Please tick and complete the declaration as applicable to yourself and your partner. Once you have completed please print off and declare (read out loud) from the very beginning (“*I, the below-named...give you notice...*”etc) before a witness. A witness to the Declaration may be the Registrar General, an assistant to the Registrar General or a person who is on the Register of Electors. If your witness is a person who is on the Register of Electors, please ensure they include their address on the Notice.

Once you have completed this Notice you will need to complete Form 1A (Further Particulars).