

## FORM 2

### FALKLAND ISLANDS IMMIGRATION ORDINANCE 1999

# APPLICATION FOR WORK PERMIT

## Guidance Notes

### **WARNING:**

**Any material mis-statement in this form may render you liable to prosecution in the Falkland Islands. It could also mean that any permit issued will be cancelled and that you will be deported.**

**It is an offence to take employment or engage in any trade, business, profession or vocation without having first obtained a Work Permit or Temporary Work Permission.**

**Please pay particular attention to the section requiring the declaration of criminal offences and to the Declaration and Authorisation at the end of the form.**

**An application for a Work Permit should not be made until you have received a firm offer of employment. You may of course submit an application if you intend to be self-employed.**

**An application fee of £23.00 will be charged for each application. Contract officers of the Falkland Islands Government recruited overseas are exempt in respect of their first contract period.**

**A Work Permit may not, without the consent of the Governor, be issued for a period exceeding two years from its date of commencement.**

**You are required to answer all the questions on this form. If any question is not applicable to your circumstances please insert "N/A" in the space provided for an answer.**

Ordinarily, a person who has not previously held a Residence Permit or Work Permit can only apply for a Work Permit from OUTSIDE the Falkland Islands. The Governor's permission to apply for a Work Permit from within the Falkland Islands is required.

Members of your family who will be living with you in the Falkland Islands should be included in this application. However, should they wish to take employment they will need to obtain Work Permits in their own name.

If you intend to take employment, your employer will normally be required to provide sponsorship and an undertaking in support of your application. Self-employed persons may be required to deposit with the Immigration Department a sum of money to cover repatriation costs.

You are required to produce with this application Police Vetting Certificates, not more than three months old, for yourself and all dependants included in this application. If you cannot produce Police Vetting Certificates at the time of application, you must produce evidence that such certificates have been requested.

You, and any dependants included in this application, are required to complete Falkland Islands Government Medical and X-Ray Forms and submit them with this application. Medical forms must be not more than three months old at time of lodgement.

If you are likely, during the next few weeks, to need any of the documents you are required to enclose, you may care to send photocopies instead. But you may still be asked to produce the originals later for inspection.

Every effort will be made to deal with your application quickly, but you should understand that if enquiries have to be made, or if further information is required from you, your application may take some weeks to deal with.

Please complete this form clearly in black ink, preferably in block capitals, and write your name and the date at the top of each page. You should then return it duly completed to: *Immigration Officer, Customs and Immigration Department, Byron House, Stanley, Falkland Islands FIQQ 1ZZ. Tel. (500) 27340, Fax. (500) 27342.*

Enquiries regarding this application form, or any other immigration matters, may also be made to the Immigration Officer, Stanley, by e-mail to [admin@customs.gov.fk](mailto:admin@customs.gov.fk) , or by telephoning or faxing the numbers listed above for the Immigration Officer.

Name  Date

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A FEE OF £23.00 IS  
PAYABLE WITH THIS

FOR OFFICIAL USE ONLY :	
Receipt No	<input type="text"/>
Receipt Date	<input type="text"/>
Issued	<input type="text"/>
Period of Validity	<input type="text"/>
Officer's Initials	<input type="text"/>

### FALKLAND ISLANDS IMMIGRATION ORDINANCE 1999

## APPLICATION FOR WORK PERMIT

Surname:

Mr  Mrs  Miss  Other (please specify)

Forenames:

Any former names:

(Married women and divorced or widowed women should state here their maiden surname and any former surname)

Date of birth:  Place of Birth:  Country of Birth:

Country of citizenship:

Other citizenships currently, or previously, held:

Passport Number:  Country of Issue:  Date of Expiry:

Current Address:  
(inc phone/fax/  
e-mail details)

Permanent address:  
(if different from above)

Intended Address in the Falkland Islands:  
(including P.O. Box Number, if known)

State the owner of that Property in the Falkland Islands:

Intended date of arrival:

**OR** have you already made arrangements to buy, or build a house, and, if so:

In the case of building, please state where:

In the case of purchase, please state from whom:

**N.B.** A licence to purchase land/property is required by all persons who do not hold a Permanent Residence Permit or Falkland Islands Status

Name  Date

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Name of prospective employer:

Address of prospective employer:

Job title/Nature of employment:

Duration of employment: Start Date:  End Date:

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Do you intend to set up in business on your own account? YES  NO

(If YES please attach a "Business Plan" detailing cashflows, expected profits, knowledge of chosen market & asset needs and complete the remainder of this section)

If so, what kind of business?

  

What relevant experience have you in respect of a business of this kind?

  

Where in the Falkland Islands do you intend to set up this business?

  

What financial resources do you have to assist you to set up this business?

  

(You should give above, continuing on separate sheets if necessary, as much information as possible. This should include not only your own funds but any loans anybody has agreed to make to you. It will assist you if you send with this application any documentary proof of the information given. It will be treated in confidence. Any separate sheets should be endorsed "Continued from Form 2, Page 3" and signed by the applicant.)

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Do you intend to bring members of your family with you or to have them join you later in the Falkland Islands? YES  NO

If "YES" give particulars below: (Spouse first, then other members of your family in order of age)

a) Name:  Date of Birth:

Country of citizenship:  Passport Number:

Relationship to you:

(You should forward your marriage certificate if your spouse is included).

Name  Date

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b) Name:  Date of Birth:   
Country of citizenship:  Passport Number:   
Relationship to you:

c) Name:  Date of Birth:   
Country of citizenship:  Passport Number:   
Relationship to you:

d) Name:  Date of Birth:   
Country of citizenship:  Passport Number:   
Relationship to you:

(You may continue on an attached sheet if there are insufficient blanks above.)

Have you or any dependants included in this application ever been refused a permit for the Falkland Islands, or had any such permit revoked? YES  NO

If "YES", please give details:

  

Do any dependants included in this application now possess, or have ever possessed, citizenship of any country other than that declared above? YES  NO

If "YES", please state which:

and whether still held or not, or if no longer held, how it was lost:

  

Have you, or anyone included in this application, ever been deported from any country? YES  NO

If "YES", please state which, and the circumstances leading to deportation:

  

Have you, or any person included in this application, ever suffered from any dangerous contagious disease, or mental illness? YES  NO

If "YES", please give details:

  

Do you, or any person included in this application, require special medical or educational provision? YES  NO

If "YES", please give details:

Name  Date

## FORM 2

### DECLARATION BY APPLICANT FOR A WORK PERMIT

HAVE YOU OR ANY DEPENDANT (EXCLUDING SPOUSE) INCLUDED IN THIS APPLICATION EVER BEEN CONVICTED OF ANY CRIMINAL OFFENCE? YES  NO

If "YES" please list (in date order) the offences, the court, and the sentence (punishment) imposed:

- a)
- b)
- c)

**For the purposes of Falkland Islands immigration procedures you must declare all criminal offences, whether or not they are considered to be spent by the laws of the country in which you were convicted.** (Note: You do not have to declare driving offences unless either (i) you were disqualified from driving, or (ii) you were imprisoned as a result of your conviction.) The declaration of criminal offences will not necessarily mean that your application will be refused, but it is a requirement that they be taken into consideration. (Continue on a separate sheet if necessary endorsed "Continued from Form 2, Page 5" and signed by yourself)

Please note that your spouse is required to complete a separate declaration (page 6), and that any failure to declare criminal offences, or any subsequent conviction of your spouse of a criminal offence in the Falkland Islands, may lead to the revocation of your own Work Permit.

### DECLARATION AND AUTHORISATION

- I understand the questions on this form and confirm that the information provided is true and correct
- I undertake that if, between the time that I make this application and the time it is decided, any relevant matter relating to the application changes, I will inform the Falkland Islands Customs and Immigration Department
- I understand that the Falkland Islands desire to maintain a drugs-free environment and that if I am convicted of a drugs-related offence whilst in the Islands it may lead to the revocation of any permit granted on this application and my deportation from the Falkland Islands
- I understand that I am required to declare all criminal offences of which I have been convicted whether spent or not and that failure to do so may lead to the revocation of any permit granted on this application and my deportation from the Falkland Islands
- I hereby irrevocably authorise and consent to all relevant Police and Criminal Records Offices providing to the Immigration Office, Falkland Islands Government, full details of all previous convictions recorded against me (whether or not they are shown as 'spent').

Name in full:

Date of Birth:  Place of Birth:

Signed:  Date:

I have enclosed the following documents:

Marriage Certificate if accompanied  Child's birth certificate if accompanied

Police Vetting Certificate  Other (specify)

I have enclosed the £23.00 fee with this application.  The fee for this application will be paid by:

Name  Date

## FORM 2

### DECLARATION BY SPOUSE OF APPLICANT FOR A WORK PERMIT

HAVE YOU **EVER** BEEN CONVICTED OF **ANY** CRIMINAL OFFENCE? YES  NO

If "YES" please list (in date order) the offences, the court, and the sentence (punishment) imposed:

- a)
- b)
- c)

**For the purposes of Falkland Islands immigration procedures you must declare all criminal offences, whether or not they are considered to be spent by the laws of the country in which you were convicted.** (Note: You do not have to declare driving offences unless either (i) you were disqualified from driving, or (ii) you were imprisoned as a result of your conviction.) The declaration of criminal offences will not necessarily mean that your spouse's application will be refused, but it is a requirement that any offences are taken into consideration. (Continue on a separate sheet if necessary endorsed "Continued from Form 2, Page 6" and signed by yourself)

### DECLARATION AND AUTHORISATION

- I understand the questions on this form and confirm that the information provided is true and correct insofar as it relates to me
- I undertake that if any relevant matter relating to this declaration changes, I will inform the Falkland Islands Customs and Immigration Department
- I understand that the Falkland Islands desire to maintain a drugs-free environment and that if I am convicted of a drugs-related offence whilst in the Islands it may lead to the revocation of any permit granted to my spouse and my deportation from the Falkland Islands
- I understand that I am required to declare all criminal offences of which I have been convicted whether spent or not and that failure to do so may lead to the revocation of any permit granted to my spouse and my deportation from the Falkland Islands
- I hereby irrevocably authorise and consent to all relevant Police and Criminal Records Offices providing to the Immigration Office, Falkland Islands Government, full details of all previous convictions recorded against me (whether or not they are shown as 'spent').

Name in full:

Date of Birth:  Place of Birth:

Signed:  Date: